

**Outreach Committee**

**Grant Application**

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| NAME OF ORGANIZATION: | DATE: |

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| **PART 1: ORGANIZATION INFORMATION** | | | | | |
| **CONTACT PERSON & TITLE:** | | | | | |
| **ADDRESS:** | | | | | |
| (Line 2): | | | | | |
| (City/State/Country/Zip or Postal Code): | | | | | |
| **MAILING ADDRESS** (if different than above): | | | | | |
| **EMAIL:** | | | **PHONE:** | | |
| **WEBSITE:** | | | | | |
| **ORGANIZATION MISSION STATEMENT:** | | | | | |
| **HEAD OF ORGANIZATION:** | | | | | |
| **PRESIDENT OF BOARD:** | | | | | |
| **NUMBER OF BOARD MEMBERS:** | | **BOARD MEMBERS FROM TARGET COMMUNITY:** | | | |
| **NUMBER OF EMPLOYEES** (Total): | Full Time: | | | Part Time: | Volunteers: |
| **OTHER COMMUNITY/LOCAL PARTNERS OR AFFILIATIONS:** | | | | | |

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| **PART 2: FINANCIAL INFORMATION** |
| **1. PLEASE PROVIDE A COPY OF YOUR ORGANIZATION’S MOST RECENT ANNUAL BUDGET, ALONG WITH A YEAR-TO-DATE BUDGET-TO-ACTUAL REPORT.** You may either paste the information below or attach it to your application. |
| **2. WHAT ARE YOUR ORGANIZATION’S PRIMARY SOURCES OF INCOME, AND HOW STABLE OR CONSISTENT ARE THOSE FUNDING SOURCES?** |
| **3. WHAT FINANCIAL OVERSIGHT STRUCTURES DO YOU HAVE IN PLACE** (e.g., a finance committee, board review of budgets and reports, or an external bookkeeper or accountant)? |
| **4. WHAT PERCENTAGE OF YOUR ANNUAL EXPENSES GOES TO ADMINISTRATIVE COSTS VERSUS PROGRAM DELIVERY?** |
| **5. HAVE YOU FACED ANY SIGNIFICANT FINANCIAL CHALLENGES IN THE PAST 2-3 YEARS, AND HOW DID YOUR ORGANIZATION RESPOND?** |
| **FOLLOWING THE REVIEW OF YOUR APPLICATION, THE COUNCIL MAY REQUEST THE FOLLOWING:**   * Recent audited financial statement * Copy of IRS letter stating 501 (c) (3) status (if applicable) * Recent Annual Report |

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| **PART 3: PROJECT OR PROGRAM INFORMATION**  Describe the proposed **PROJECT** or **PROGRAM** using the questions below. |
| **NAME OF PROJECT OR PROGRAM:** |
| **AMOUNT REQUESTED:** |
| **PLEASE GIVE A BRIEF DESCRIPTION OF THE WORK OF YOUR ORGANIZATION, INCLUDING ITS MISSION, THE NEEDS IT ADDRESSES, AND THE COMMUNITY IT SERVES:** |
| **PLEASE GIVE A DETAILED DESCRIPTION OF THE PROJECT OR PROGRAM FOR WHICH YOU ARE REQUESTING FUNDING:** |
| **IF YOU HAVE RECEIVED FUNDING FROM BMPC IN THE PAST, BRIEFLY LIST WHEN AND DESCRIBE THE IMPACT THAT FUNDING HAS HAD ON YOUR WORK.** |
| **WHAT SUCCESSES HAVE YOU EXPERIENCED IN THE PAST YEAR, INCLUDING A DESCRIPTION OF HOW YOUR ORGANIZATION MEASURES SUCCESS:** |
| **WHAT ARE YOUR GOALS AND OBJECTIVES FOR THIS NEW YEAR?** |
| **WHAT STRUGGLES HAVE YOU FACED IN THE LAST YEAR IN THIS PROGRAM OR YOUR ORGANIZATION?** |
| **HOW HAS YOUR ORGANIZATION CHANGED OR GROWN IN RESPONSE TO THE WORK THAT YOU HAVE BEEN DOING IN THIS COMMUNITY?** |
| **HOW ARE YOU COLLABORATING WITH OTHER ORGANIZATIONS IN THIS COMMUNITY?** |
| **WHAT IS THE FUTURE GROWTH YOU SEE IN THIS PROGRAM/PROJECT?** |
| **HOW WILL YOU FUND THIS PROGRAM IN THE FUTURE?** |
| **PROVIDE A DETAILED BUDGET OF THE PROGRAM/PROJECT FOR WHICH YOU SEEK SUPPORT:** |
| **HOW CAN BMPC BE ENGAGED HANDS-ON IN THE WORK OF YOUR ORGANIZATION OR THIS PROGRAM?** |

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| **Name:** | **Date:** |
| **Signature:** | |

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| **APPLICATION SUBMISSION INSTRUCTIONS** |
| **This application must be submitted electronically to Jen McArthur at** [**grants@bmpc.org**](mailto:grants@bmpc.org)  **The deadline for submission is October 24, 2025.**  \*Please feel free to attach additional information about your organization and project/program. |